

## **Application for Degree Examination**

Please submit the application for degree examination through “Degree Examination System” three weeks before the oral examination, and submit the following documents to the department office:

1. "Application Form"
2. "Transcript"
3. "Cover and content of the thesis for public presentation" (1.3. Please have the advisor sign in the blank space)

Confirm the location of the oral examination: Please borrow Classroom (<https://biology.nsysu.edu.tw/p/406-1182-321202,r4263.php?Lang=zh-tw>)

Temporary parking permit: If committee members need it, please go to the department office to obtain an application form and apply for a temporary parking permit from the Vehicle Management Office.

Starting from the second semester of the 108th academic year, graduate students are required to submit originality comparison data when applying for degree examination. For more information, please refer to the "Implementation Rules for Graduate Degree Examination of National Sun Yat-sen University".

Before applying for the degree examination, doctoral students are required to complete the the department's regulations. (For review materials, please check the student information on the department's website at [https://biology.nsysu.edu.tw/var/file/182/1182/img/2351/01RegulationsforGraduateStudents20140227\(updateNov15,2015\).pdf](https://biology.nsysu.edu.tw/var/file/182/1182/img/2351/01RegulationsforGraduateStudents20140227(updateNov15,2015).pdf))

When submitting the initial draft of the thesis to the oral examination committee, graduate students should first go to the department office to obtain appointment letters or official documents (letters) for each committee member.

### **On the day of the degree examination**

The thesis approval form: According to the specifications set by the school's "Thesis Format Regulations," please key in and print out the form for committee members to sign during the oral examination. If there are any changes to the examination topics, please modify them immediately and have the committee members sign again.

If you are unable to complete the degree examination as scheduled, please apply for withdrawal through the degree examination application system before the end of the first semester (1/31) or the end of the second semester (7/31), and submit the signed form to the department office.

### **After the oral examination**

The cover of the thesis should be in Science Gold color (please include the book backbone).



If there are any changes to the thesis title, please inform the department office, and the department will submit it along with the transcript to the Office of Academic Affairs.

The examination results will be sent to the school within seven working days. After the graduating student completes the procedures for leaving the school and submits the thesis and related documents, they can receive their degree certificate.

For reference:

For regulations related to the degree examination, please refer to the "Implementation Rules for Graduate Degree Examination of National Sun Yat-sen University."

For regulations related to the thesis, please refer to the Library's thesis upload page.

Please pay attention to the school's website or the department's website for the deadline for applying for the oral examination in the current semester.

For the thesis originality checking system, please refer to the Library's [instruction manual].